

**FREEMAN TOWNSHIP BOARD
CLARE COUNTY, MICHIGAN**

At a meeting of the Freeman Township Board of Clare County, Michigan, held at 7280 Mannsiding Road, Lake, Michigan on

Special Meeting, Thursday, the 1st of June, 2017

Present Board Members: Supervisor Housler, Clerk Lightfoot, Treasurer Lackie, Trustee Barnett. Trustee Wells was absent.

TIME: 10:00 a.m. Call to Order

Roll Call was taken with all members present, along with 2 citizens (Assessor and Zoning Officer.)

The purpose of this meeting is to discuss the assessing procedures and to discuss how to proceed with the Rude property.

Assessor Gentz gave a brief synopsis of the current work that he performs for the Township versus the additional work that needs to be done to satisfy the State.

Supervisor Housler talked about the letter from the State and how we will proceed. The State would like to have Board (Assessor) photograph and catalog done in a five year period; all measured and documented; and Board responsible for choosing 13 random properties to have Assessor look at.

A motion was made by Trustee Barnett, seconded by Treasurer Lackie to amend existing contract to add the following:

Photograph all structural improvements in the Township for \$5.00 per Parcel. There are 2,491 real parcels for the 2017 tax year. Each real parcel will be visited, and any/all improvements will be photographed in a manner to record all pertinent sides of said improvements. This contract will have a fixed value of (\$5.00 x 2491) \$12,455. The work will include entering all photographs into the BSA software and shall be completed prior to the 2018 MBOR. The Township shall compensate Northern Michigan Assessing the balance of the contract price prior to 2021 MBOR. Period and amounts of payment to be determined by the Township and entered on the contract.

Measure all structural improvements in the Township for \$15.00 per improved Parcel. There are approximately 1,363 real parcels for the 2017 tax year that have structural improvements. Each real parcel, where photographing indicated the existence of structural improvements, will be visited, and any/all improvements will be measured. This contract will have a fixed value. That value will use the count of improved parcels, determined by photographing multiplied by \$15.00. The contract value is currently estimated at (\$15.00 x 1363) \$20,455. The work will include entering all measurements into the BSA software as data and as an Apex sketch, and shall be completed in a single tax year. The Township shall compensate Northern Michigan Assessing the balance of the contract price prior to 2021 MBOR. Period and amounts of payment to be determined by the Township and entered on the contract.

Roll Call Ayes 4 (Housler, Lackie, Lightfoot, Barnett) Nays 0.

A motion was made by Supervisor Housler, seconded by Treasurer Lackie, to take the cost of photographing and measuring together, and spread it out over 5 years, adding payment to current contract costs.

Roll Call Ayes 4 (Housler, Lackie, Lightfoot, Barnett) Nays 0.

TIME: 10:55 a.m. Assessor Gentz left the meeting.

The next item on the agenda is the discussion on the Rude property. Supervisor Housler and Zoning/Blight Officer Logan have walked the property. After walking the property, it was brought up whether the Township can afford to demolish the whole property.

It was suggested to have one of our Township employees clean up those items that can be taken to the scrap yard. Since the employee is already covered under workman's comp insurance, the Township wouldn't have to worry about any liability.

Motion made by Supervisor Housler, seconded by Clerk Lightfoot, to have a Township employee perform the removal of scrap and debris within a two-week period, unless extension is granted by the Board, for the properties at 7690 W. Monroe and 940 Grass Lake Avenue.

Roll Call Ayes 4 (Housler, Lackie, Lightfoot, Barnett) Nays 0.

There being no further business, a motion was made by Treasurer Lackie, and seconded by Trustee Barnett to adjourn the meeting. Motion carried. **Time: 11:18 a.m.**

Alan Housler, Supervisor

Julie Lightfoot, Township Clerk