

**FREEMAN TOWNSHIP PLANNING AND ZONING COMMISSION MEETING MINUTES**

Minutes For April 5, 2018

Vice Chairman Phillips called the meeting to order at 7:00 PM.

Planning Commission Members Present: Phillips, Pohoda, Barnett, Eckardt and Maas

Absent: None.

A quorum was present.

Others Present: H. Logan

Minutes: Vice Chairman Phillips asked for a motion “To accept the November 1, 2017 meeting minutes as written.” Motion: Pohoda, 2<sup>nd</sup> Eckardt: Motion Carried.

Agenda: Vice Chairman Phillips asked for a motion “To accept the April 5, 2018 Planning Meeting Agenda as written: Motion: Pohoda, 2<sup>nd</sup> Maas: Motion Carried.

Public Comments: None.

Meeting Business Activities:

A. Vice Chairman’s Comments:

1. Vice Chairman Phillips stated that the two newer Planning Commission members should be allowed to attend a Planning class as soon as feasible.

B. Education – General: None.

C. Zoning Administrator/Blight Officer Report:

1. Mr. Logan stated that he had one Zoning Permit for last month and that one blight case that went to court was dismissed as the blight issue had been taken care of.
2. Mr. Logan further stated that he had two new blight cases; one on Ashard and one on Stephen Court and is following up on the issue on Twin Lakes where the party has been given thirty days or will go to court.
3. Mr. Logan stated that he would like Planning to look at amending Ordinance 23, Sec. III.C. to include “inoperable vehicles”. It was agreed by all Planning members to put this item on next months agenda.

D. Current Business:

1. Long Term Agenda: None.

2. Election of Officers:

- a. Vice Chairman Phillips opened the nominations for Chairman, Vice Chairman and Secretary of the 2018 Freeman township Planning Commission.
  - b. Mr. Pohoda nominated Mr. Phillips as Chairman, 2<sup>nd</sup> Mr. Eckardt; Mr. Phillips accepted and was voted in as Planning Chairman.
  - c. Mr. Maas nominated Mr. Pohoda as Vice Chairman, 2<sup>nd</sup> Mr. Eckardt; Mr. Pohoda accepted and was voted in as Vice Chairman.
  - d. Mr. Phillips nominated Mr. Maas as Secretary, 2<sup>nd</sup> Mr. Pohoda; Mr. Maas accepted and was voted in as Secretary.
3. At this point Chairman Phillips opened a discussion as to whether Planning should start on the Master Plan review or start reviewing all ordinances as is required every five years. It was agreed by all Planning Commission members to proceed with the ordinance review first then go to the Master Plan.

**FREEMAN TOWNSHIP PLANNING AND ZONING COMMISSION MEETING MINUTES**

Minutes For April 5, 2018 (continued)

**4. Zoning Ordinance Sec. 8.02.B. final update:**

- a. Mr. Maas distributed copies of the Zoning Ordinance, dated January 14, 2018, to all Planning members that Sec. 8.02.B. now reads, in part;  
“In the event that the dwelling is a single wide mobile home, it shall have lap siding and a pitched roof. All used single wide mobile homes shall be inspected and approved by the township Building Inspector prior to being installed.”

**5. Review of Freeman Township Ordinances:**

- a. Mr. Maas read the e-mail he received from Ms. Lightfoot concerning Ordinance 15 and Ordinance 21. Mr. Maas stated that these ordinances should be looked at as they appear to overlap and that Ordinance 15 may not be necessary. After a review Chairman Phillips stated that he would bring this up with the township lawyer for clarification.
- b. Ordinance 1 was reviewed and determined to be out-dated with references to a township constable answering to a township liquor control board. Chairman Phillips stated that he would also bring this ordinance up with the township lawyer for clarification.
- c. Ordinances 2 through 14 were reviewed and were deemed fine as is.

**E. New Business:**

**F. Adjournment: Motion: Eckardt, 2<sup>nd</sup> Pohoda “To adjourn”. Motion Carried. Time 7:55 PM.**

Gary Maas, Secretary