

FREEMAN TOWNSHIP PLANNING AND ZONING COMMISSION MEETING MINUTES

Minutes For October 5, 2017

***Due to Chairman Stevens resigning from the Planning Commission Vice Chairman Phillips ran the meeting.**

Vice Chairman Phillips called the meeting to order at 7:00 PM.

Planning Commission Members Present: Phillips, Pohoda and Maas

Absent: Wells (deceased), Stevens (resigned).

A quorum was present.

Others Present: Al Housler, Harold Logan.

Public Comments:

1. Al Housler stated that as everyone knows Leo Stevens has resigned from the Planning Commission and since Richard Wells passed away there are two Planning Commission positions open. The position of the Freeman Township Board appointed member to the Planning Commission will be Trustee Carol Barnett and the other position will be announced at the December Freeman Township Board meeting so there would be a full Planning Commission in March. The Board is currently accepting letters from all interested parties and has posted the position on the township web site.

Mr. Housler also stated that since the election of officers is next month he would like to meet with and talk with the next Chairman.

At this point Mr. Housler left the meeting.

Minutes: Vice Chairman Phillips asked for a motion "To accept the September 7, 2017 meeting minutes as written." Motion: Maas, 2nd Phillips: Motion Carried.

Agenda: Vice Chairman Phillips asked for a motion "To accept the October 7, 2017 Planning Meeting Agenda as written with the exception that Garage Sales Ord. be removed as not necessary": Motion: Pohoda, 2nd Maas: Motion Carried.

Meeting Business Activities:

A. Vice Chairman's Comments: None.

B. Education – General:

1. It was agreed by all current Planning Commission members that any new Planning Commission members should go through training and a letter to request training funds would be drafted as needed.

C. Zoning Administrator/Blight Officer Report:

1. Mr. Logan stated that he had a pole barn request at the end of Tamarack Trail but the property did not meet the set-backs. Also, at 905 Connie (near Patsy Place) the owner moved an old mobile home onto the property as well as four unlicensed vehicles which he is dealing with as Zoning and Blight violations.
2. Mr. Logan further stated that he is monitoring six other blight issues.

D. Current Business:

1. Long Term Agenda: None.

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Minutes For October 5, 2017 (continued)

2. Master Plan:

- a. All Planning Commission members present agreed to put this item in abeyance until the next meeting.

3. Mobile Home Construction – Adding Pitched Roof & Lap Siding to Zoning Ordinance:

- a. Mr. Maas distributed copies of the amended language of paragraph 8.02.B. of the Zoning Ordinance which requires any used Mobile Homes brought into Freeman Township for residential type use to be inspected by the Zoning Administrator.
- b. A motion was made by Mr. Pohoda, 2nd Mr. Maas, “To accept the amended language of paragraph 8.02.B. of the Zoning Ordinance as written and send to the Freeman Township Board with the Planning Commission’s recommendation to approve.” Motion Carried.
- c. Mr. Maas stated that he would send the amended language to the Freeman Township Board.

E. New Business:

- 1. Mr. Maas stated that he would like to change the November 2, 2017 Planning Commission meeting date to November 1, 2017 as he has a conflict. It was agreed by all current Planning Commission members to change the meeting date to November 1, 2017. Mr. Maas stated that he will notify the Freeman Township Clerk.
- 2. 2018 Planning Commission Budget:
 - a. Mr. Maas stated that he tried to get the current year to date budget numbers from the Clerk but was told that they would not be complete until December or January so he was unable to put together a 2018 budget the way that it has been done in the past.
 - b. After some discussion it was agreed by all current Planning Commission members to use the 2017 Budget as a template and come up with a budget as close as possible for review at the next meeting. Mr. Maas stated that he will come up with something.

F. Adjournment: Motion: Pohoda, 2nd Maas “To adjourn”. Motion Carried. Time 7:40 PM.

Gary Maas, Secretary