

FREEMAN TOWNSHIP PLANNING AND ZONING COMMISSION MEETING MINUTES

Minutes For November 1, 2017

Vice Chairman Phillips called the meeting to order at 7:00 PM.

Planning Commission Members Present: Phillips, Pohoda, Barnett and Maas

Absent: None – Planning is short one member until one is appointed.

A quorum was present.

Others Present: Jerry Burger

Minutes: Vice Chairman Phillips asked for a motion “To accept the October 5, 2017 meeting minutes as written.” Motion: Pohoda, 2nd Maas: Motion Carried.

Agenda: Vice Chairman Phillips asked for a motion “To accept the November 1, 2017 Planning Meeting Agenda as written: Motion: Pohoda, 2nd Maas: Motion Carried.

Public Comments:

1. **Mr. Burger discussed that at the County Commissioners meeting it was brought up that there is suppose to be a new county ordinance making any infraction of a county ordinance a “civil” infraction but he was unable to get any more information on this. Also, there is an apparent amendment to the Central Michigan District Health Department (CMDHD) Sanitary Code that may involve inspections to septic systems prior to a house being sold.**

Meeting Business Activities:

A. Vice Chairman’s Comments:

1. **Vice Chairman Phillips stated that the Freeman Township Board desired the amendment to Zoning Ordinance Section 8.02.B. to state that the inspections should be by the Building Inspector and not the Zoning Administrator. Mr. Maas said he would check with Julie Lightfoot and amend the language as the Board instructs.**

B. Education – General:

1. **Again, it was agreed by all current Planning Commission members that any new Planning Commission members should go through training and a letter to request training funds would be drafted as needed.**

C. Zoning Administrator/Blight Officer Report: None.

D. Current Business:

1. **Long Term Agenda: None.**
2. **Master Plan:**
 - a. **A motion was made by Mr. Pohoda, 2nd Mr. Maas; “To table any discussion on the Master Plan until the new member was appointed and any new members could review the materials on hand.” Motion Carried.**
3. **2018 Planning Commission Budget:**
 - a. **After a short review of the Planning Commission 2018 Budget a motion was made by Mr. Pohoda, 2nd Mr. Phillips; “To accept the 2018 Planning Commission budget and send it to the Freeman Township Board.”**

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Minutes For November 1, 2017 (continued)

E. New Business:

1. 2018 Planning Commission meeting dates:

- a. The 2018 Planning Commission meeting dates will continue to be the first Thursday of each month as follows: March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4 and November 1; there will be no meetings in December, January or February.**

2. Election of Officers:

- a. A motion was made by Mr. Pohoda, 2nd Phillips: “To put off election of officers to the March 1, 2018 Planning Commission meeting when the new member is present.” Motion Carried.**

F. Adjournment: Motion: Pohoda, 2nd Maas “To adjourn”. Motion Carried. Time 7:42 PM.

Gary Maas, Secretary